

# ACA-CSCF POLICY for ONGOING EDUCATION and LICENSING

November 11, 2008

One of the main goals of Alpine Canada Alpin (ACA) and the Canadian Ski Coaches Federation (CSCF) is to have world class coaching at every level. Both ACA and the CSCF recognize that excellent coaching at all levels in the system is the cornerstone of long term skier development.

## Objectives

The objective of this policy is to set **ongoing education requirements** for coaches to maintain a valid ACA-CSCF Coach License.

## General Considerations

- The policy applies to coaches working in ACA sanctioned ski racing programs. If this is not the case, the policy does not apply.
- Applicable coaches must be licensed ANNUALLY by the CSCF.
- Licensed status is assurance that the coach’s CSCF membership is “in good standing” for the current membership cycle.
- The coach license cycle is **August 1 – July 31** annually.
- This licensing policy comes into effect:
  - **August 1, 2008** – for the 08/09 season – for **Level 3 and Level 4 CERTIFIED** coaches
  - **August 1, 2009** – for the 09/10 season – for all others, as required.

## Summary - Licensing Requirements

Coach Type	Completed Annual Ongoing Education (ED) credits	Completed Annual Risk Man. (RM) credits	Signed Coach Code of Conduct annually	CSCF Annual Membership Dues paid
<b>1. Active</b> – coaching in an ACA sanctioned program.	√ - 4	√ - 1	√	√
<b>2. Returning</b> – back after 1 or more inactive seasons coaching		√ - 1 (CSCF on-line RM module)	√	√
<b>3. Entry Level TRAINED</b> status			√	√
<b>4. Recreational</b> – little or no travel to competitions			√	√

*Note:* for a more detailed description of “Coach Type” see the following section.

## Type of Coach – Detailed Description

1. **Active** – those coaches working in ACA sanctioned ski racing programs:
  - directly with athletes or
  - managing/directing athlete programs or
  - with coaches in mentoring roles as CSCF facilitators or CSCF evaluators
2. **Returning** - those returning to coaching after being away from coaching for one or more years.
  - Coaches must meet “Active” licensing requirements for the following seasons if they continue coaching.
  - The CSCF Risk Management for Coaches on-line module must be completed to satisfy the risk management requirement for this type of coach.
3. **Entry Level TRAINED** - those coaches whose ONLY CSCF certification status is CSCF Entry Level TRAINED.
4. **Recreational** - those who are working with participants in purely recreational ski racing programs where **participation** and **socialization** are the primary objectives. Organizers of these types of programs would not send participants out of the club or local region to ski races (e.g. to regional or provincial championships).

## Credits – Ongoing Education (ED) and Risk Management (RM)

- For coaches in the “Active” category, the following **minimum** number of credits are required, **annually**:
  - 4 - ongoing education credits
  - 1 - risk management credit
- Credits can be accomplished by:
  - completing any CSCF certification pathway event or
  - completing approved ongoing education activities outside formal certification pathways (see Activities that Qualify for Licensing Credits chart that follows).
- **1 credit** is defined as **half a day on snow or indoors** on subjects that provide coaches with learning for their job as a coach. Administrative and program updates do not qualify.
- Each ongoing education activity will be assigned a specified number of education credits and/or risk management credits by the CSCF depending on the content and duration of the activity.
- Risk Management content must be ski racing and coaching specific and be at least 2 hours long to receive credit.
- Both participant coach and facilitator will receive credits for participating in or leading the activity.

## **Time Frame**

- Licensing credits can be accumulated during the 12 months prior to July 31 in order to contribute toward a license for the next cycle starting August 1.
- If enough credits have not been accumulated by July 31 for the next cycle, coaches may continue to accumulate credits for the new cycle (e.g. during the fall) until the minimum requirements have been achieved.
- Credits earned between February 1 and July 31 apply to both the current cycle and the next cycle.
- Accumulated credits can only apply to **one** cycle forward regardless of how many extra credits are earned.
- Credits from any one activity cannot be split up with some credits applying to one cycle and some applying to the next.

## **On-line Administration**

- The CSCF is responsible for tracking and reporting all licensing credits.
- Credits are managed via an on-line licensing event registration system managed by the CSCF and accessible to PSOs and clubs (event hosts).
- Using the on line system, all ongoing education events must be registered with and submitted for approval to the CSCF in advance. There may be a small administrative fee for the registration of an ongoing education event.
- Once the event has been registered and approved by the CSCF the event host will add participating coaches.
- The management system will NOT track non-CSCF members.
- Event facilitators may require special qualifications to conduct an event. (e.g. Speed Camp for coaches).

## **More Information**

For more information regarding coach licensing, contact the CSCF at:

Web: [www.snowpro.com](http://www.snowpro.com)

Tel: 1-800-811-6428

Email: [coach@snowpro.com](mailto:coach@snowpro.com)

## Activities that Qualify for Licensing Credits

Following are activities that qualify for maintaining an ACA-CSCF Coach License. This list is not exhaustive and will change from time to time.

“Credits” and “Delivery” columns are guidelines and not meant to cover all cases. In some cases, ongoing education activities will have to be assigned appropriate credits on a case by case basis.

### Key

- ED – number of Education licensing credits (require minimum 4 credits annually)
- RM – number of Risk Management licensing credits (require minimum 1 credit annually)
- ? – credit value of the activity will be determined by the CSCF based on content and duration of the event
- ACA – Alpine Canada Alpin
- CSCF – Canadian Ski Coaches Federation
- CSIA – Canadian Ski Instructors Alliance
- PSO – Provincial Sport Organization (e.g. BC Alpine, Ski Quebec Alpin)
- NCCP – National Coaching Certification Program
- NCI – National Coaching Institutes – associated with national training centers across Canada
- Other – other institutions – academic institutions, National Sport Federations, training and certifying bodies, etc.

Activities	Credits		Delivery			
	RM	ED	CSCF ACA	PSO	Club Region	Other
CSCF Entry Level course	1	6	x	x		
CSCF Entry Level Practical Coaching Mentor Program	1	4		x	x	
CSCF Development Level course	1	10	x			
CSCF Development Level coaching evaluation – during training/at a race	1	4	x	x	x	
CSCF Performance Level - Intro 1 course	1	10	x			
CSCF Performance Level - Intro 2 course	1	6	x			
CSCF Performance Level Coaching Evaluation – during training/at a race	1	4	x			
CSCF Coach Instructor PD	0	4	x			
CSCF Advanced Technical PD	0	2	x			
CSCF Head Coach-Leader PD	0	2	x			
CSCF or Regional/Club Speed Camp	1	6	x	x	x	
CSCF Entry Level course facilitator training	1	4	x	x		
CSCF or PSO Mentor-Evaluator training	0	2	x	x		
Entry Level Environment-Drill Setting seminar	0	2	x	x	x	
NCCP Competition-Introduction multi-sport modules – Part A or Part B	0	6				NCCP
NCCP Comp-Dev multi-sport modules	?	?				NCCP
NCCP Comp-Intro Make Ethical Decision on-line evaluation (at www.coach.ca)	0	2				NCCP
Development Level Conditioning seminar	0	2	x	x		
CSCF Entry Level PARA course (coaching athletes with a disability)	1	6	x	x		
PARA PD module (coaching athletes with a disability)	0	2	x	x		
CSCF Risk Management for Coaches on-line module (at	1	2	x			

Activities	Credits		Delivery			
	RM	ED	CSCF ACA	PSO	Club Region	Other
www.snowprocom)						
CSCF Basic Technical Concepts on-line module (at www.snowprocom)	0	2	x			
CSCF Snow Stars on-line module (at www.snowprocom)	0	2	x			
CSIA Convention	0	6				CSIA
CSIA Level 1 course	0	6				CSIA
CSIA Level 2 and 3 courses	0	10				CSIA
CSIA modules (GS, bump, all mountain, etc.)	0	2				CSIA
CSIA Snow Park course	1	6				CSIA
PSO Level 1 Officials course	1	2		x		
PSO Level 2/3 Officials course (full)	1	4		x		
PSO Coach Level 2 officials module (4 hours)	1	2		x	x	
PSO Technical Delegate training (1 day)	1	2		x		
PSO/Regional team coaching interface (2 days minimum)	0	4		x		
PSO/Regional Coaching seminar	?	?	x	x	x	
Club Coaching seminar	?	?			x	
Ski improvement session (minimum 2 hours)	0	1		x	x	
Mentor assessment and debrief – on hill coaching	1	2		x	x	
Race Organizing Committee participation (other than referee or course setter)	1	4			x	
ACA-CSCF Coaching Summit	1	6	x			
FIS Technical Delegate update	1	4	x			
CAST coach Interface (e.g. Rising Stars, Whistler Cup, CAST camps, competitions, apprenticeships)	0	8	x			
Level 4 tasks	0	4	x	x		NCI
Post secondary education course - may qualify if approved by CSCF - require submission of appropriate documentation (e.g. Phys. Ed., Kinesiology )	?	4				Other
Sport conferences – approved by CSCF – will require appropriate documentation	?	?				Other
Other related sport certification - approved by CSCF (e.g. freestyle ski Club Coach, athletics Run-Jump-Throw, gymnastics, trampoline, strength and conditioning, fitness testing)	?	?				Other
Safety accreditations - may qualify if approved by CSCF – require submission of appropriate documentation (e.g. St John’s Ambulance first aid, CPR)	?	?				Other